



## INDEPENDENCE TOWNSHIP PARKS, RECREATION & SENIORS

6483 Waldon Center Drive, Clarkston, MI 48346 • 248.625.8223 • ITPRS.ORG

*Making our community a better place to live, work and play  
by building connections with neighbors and the outdoors.*



### **2018 Youth Baseball / Softball Uniform T-Shirt and 2 Button Shirt Bid**

The Charter Township of Independence Parks, Recreation, & Seniors is accepting quotes for the ordering, sorting, and printing of T-shirts and 2-Button shirts for the 2018 youth baseball and softball season. There will be approximately 80 - 90 teams, each having a different logo.

#### **This includes the following:**

- Receiving rosters and logos for each team (roster includes sponsor of team, uniform colors, and sizes for each player)
- Ordering shirts according to sizes and colors on rosters
- Sorting shirts according to teams
- Screening and printing of 1 sponsor logo per team (on front of shirts)
- Printing of numbers 1-15 (possibly up to 18) per team (on back of shirts)
- Screening and printing of Parks, Recreation & Seniors logo on left sleeve of every shirt
- Putting each team's shirts in a separate **box** and labeling according to team
- Job must be completed and delivered by Monday, May 16, 2018

#### **Please include the following in your bid:**

- Price per shirt for both T-shirts and 2-Buttons (specify colors available, cost for adult and youth, and brand/type of shirt – see below for shirt specifications)
- Any additional for “Neon Colors” or extended sizes.
- Screening prices for logos
- Price for printing shirts
- Total price for entire job
- Date of delivery if you receive our t-shirt order on Monday, April 16, 2018 for for ages 3-9 and 2 button shirt order on Wednesday, April 18, 2018 for ages 10-18
- Minimum of 2 business references of similar or larger project
- If any unexpected price increases could occur
- Specify turnaround time and price for additional orders after initial order delivered

#### **Please return sealed bids by 3pm, Friday, February 16, 2018 to:**

Independence Township Parks, Recreation & Seniors  
Attn: Clerk Office  
Baseball/Softball Uniform Shirt Bid 2018 – Sealed Bid  
6483 Waldon Center Dr.  
Clarkston, MI 48346

All quantities listed are estimated amounts and may fluctuate based on registration. Please provide specific information with your pricing when quoting this bid. You may combine all four opportunities into 1 bid package. The Charter Township of Independence maintains the right to refuse or reject any or all quotes and act in the best interest of the Township at all times. For further information, please contact Lisa J. McCoy 248-625-8223 or [lmccoy@indetwp.com](mailto:lmccoy@indetwp.com). All bidders will be notified within 2 weeks after due date.

#### **Shirt Specifications:**

##### **T - SHIRTS:**

**100 Adult Size**

**600 Youth Size**

Gildan Ultra Cotton 6.1 oz. tee

Champro Dri Gear

Other comparable brands

##### **2-BUTTON SHIRTS:**

**250 Adult Sizes**

**215 Youth Sizes**

Gildan Ultra Cotton 6.1 oz. tee

Champro Dri Gear

Other comparable brands