



**INSTRUCTIONS FOR VOTER REQUESTING AN ABSENT VOTER BALLOT**

**Step 1.** Provide voter name, address and contact information, then complete red-arrowed sections. **The first 4 arrows point to information REQUIRED to receive an absent voter's ballot; no exceptions!**

**Step 2.** Deliver the application by one of the following methods:

- a. Mail this application to the attention of the Township Clerk at the address as it appears on Page 1 via the United States mail or another public postal service, express mail service, parcel post service, or common carrier. Proper postage is required.
- b. Deliver the application personally to the Township Clerk's office, to the Clerk, or to an authorized assistant of the Clerk.
- c. After signing application in own signature, the application can be scanned and emailed to elections@indtwp.com.
- d. In either (a) or (b) of these instructions, a member of the immediate family of the voter including a father-in-law, mother-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparent, or grandchild or person residing in the voter's household may mail or deliver the application to the Clerk on behalf of the voter. **Because an unvoted ballot can only be issued directly to the voter, a ballot will be mailed to the requesting voter.**
- e. Voters completing this application and requesting to receive a ballot in-person must present acceptable photo identification. [MCL 168.523]
- f. **COMPLETE THE BELOW SECTION ONLY IF** a voter cannot return the application using any of the above methods under a., the applicant may select any registered elector to return the application. **Under these circumstances the registered elector returning the application MUST SIGN the certificate below.**

**WARNING:** You must be a **United States citizen** to vote. If you are not a United States citizen, you will not be issued an absent voter ballot. A person making a false statement in this absent voter ballot is guilty of a misdemeanor. It is a violation of Michigan election law for a person other than those listed in the instructions to return, offer to return, agree to return, or solicit to return your absent voter ballot application to the Clerk. An assistant authorized by the Clerk who receives absent voter applications at a location other than the Clerk's office must have credentials signed by the Clerk. Ask to see his/her credentials before entrusting your application with a person claiming to have the Clerk's authorization to return your application.

**INSTRUCTIONS FOR PERSON RETURNING ABSENT VOTER BALLOT APPLICATION ON BEHALF OF THE VOTER**

**CERTIFICATE OF AUTHORIZED REGISTERED ELECTOR RETURNING ABSENT VOTER BALLOT APPLICATION**

I certify that my name is: \_\_\_\_\_, my date of birth is: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

and my address is: \_\_\_\_\_  
STREET CITY ZIP

that I am delivering the **application** for absent voter's ballot for: \_\_\_\_\_ at his or her request; that I did not solicit or request to return the application; that I have not made any markings on the application; that I have not altered the application in any way; that I have not influenced the applicant, and that I am aware that a false statement in this certificate is a violation of Michigan election law.

**SIGN HERE ONLY IF YOU ARE THE PERSON RETURNING THE ABSENT VOTER APPLICATION ON BEHALF OF THE VOTER**

**X** \_\_\_\_\_  
SIGNATURE OF PERSON ASSISTING VOTER DATE