



**Charter Township of Independence
Building, Planning and Zoning Services
6483 Waldon Center Dr.
Clarkston, MI 48346
248-625-8111
SIGN APPLICATION**

Name of Business/Organization: _____	Date: _____
Location (Address): _____	
Project: _____	Lot/Bldg./Suite No.: _____
Builder/Owner: _____	Phone: _____

This application when properly received grants permission to:

Contractor/Installer: _____	License or Registration #: _____
Address: _____	City/State/Zip: _____
Phone : _____	

-Please complete reverse side of this application-

Re-inspection Fees: \$55.00 / Must be paid prior to Final Approval

I hereby certify that the proposed work is authorized by owner of record and that I have been authorized by the owner to make application as his/her authorized agent and we agree to conform to all applicable codes of the State of Michigan and Independence Township.

Contractor Signature: _____

Visit our website @ www.twp.independence.mi.us
for additional Building Department information and forms

➤ **FOR PERMANENT SIGN REVIEW**

Type of Sign: Ground ____ Wall ____ Projecting ____ Billboard ____ Other ____
(Check Type)

Dimensions: Height ____ Width ____ Total Surface Area (Both Sides) _____ Sq. Ft.

Estimated Cost of Construction: \$ _____

Lineal Feet of Building/Suite Frontage: _____ Ft. *(For Calculating Allowable Wall Sign)

Foundation for Attachment: _____ (Cement, Posts, etc...)

Type of Materials: _____

Method of Illumination: _____

** In all cases where wiring is to be used in connection with the structure, it shall require an electrical permit and shall comply with all electrical codes as adopted by the Township.

Total Weight: (Projecting Sign only) _____ lbs.

Existing Signage: Yes or No Type of Sign: _____ Size _____

Fee Structure

Application Fee - \$36.00 (Non-Refundable)

Wall Sign – Base Fee of \$60.00 plus \$0.50 per square foot

Ground Sign – Base Fee of \$150.00

Performance Bond - \$120.00 (Refundable after Approved Final Inspections)

*Separate Electrical Permit is Required for Electrical Signs (Minimum Permit Fee is \$75.00)

***For All Sign Applications
You Must Submit***

1. Two Blueprints, renderings, or plans showing specifications & intended message
2. Letter of Authorization from the building/property owner
3. A Plot Plan with setbacks showing where the sign is to be placed. (Ground Sign)

*This must include all measurements from applicable right of way & building

*****BUILDING DEPARTMENT USE ONLY*****

Total Square Feet: (Per Side) _____ Sq. Ft. (Total of Both Sides) _____ Sq. Ft.

Permit Fee: \$ _____ Bond Fee \$120 (Refundable after Approved Final Inspections)

Total Amount Due: \$ _____

Notes & Special Conditions: _____